

Bid Document for Procurement of APPLE GRADING/SORTING MACHINE

Purchaser: **Hunza Natural Foods**
District: Hunza
Region: Gilgit
Work Type: **Procurement of apple grading/sorting machinery and installation at Garelth Hunza.**
Date of Issue: 14-02-2026
Date of Submission: 10-03-2026
Time of Submission: 11:00 AM
Date of Tender Opening: 10-03-2026
Time of Tender Opening: 11:30 AM

Venue of Tender Opening: ETI GB head Office Shujaullah house near Girls Degree College
Chinar Bagh Gilgit

**Hunza Natural Foods
District Hunza**

SECTION-I

The Hunza Natural Foods wishes to receive bids for supply of the **Apple grading/sorting machine, other items and their installation at Garelth Hunza.**

1.0 INSTRUCTIONS TO BIDDERS

1.1 Preparation of Bids

- a) All bids shall be prepared in English and submitted on “single stage – One envelope procedure”.
- (i) The bid shall comprise a single package containing One envelope for both the **Technical and Financial Proposals.**
- (ii) The envelope shall be marked as confidential and must be sealed.
- (iii) Conditional bids will be rejected.
- b) The **Technical Bid** shall comprise of:
- (i) Proof of Manufacturing by the bidder.
- (ii) Manufacturer should possess Pakistan Standard Quality Certification Authority (PSQCA) or certification from any other recognized Quality Certifications body (Attach Certificate).
- (iii) Proof of Experience for supply/providing and installation of machinery. (Completion certificates must be Attached)
- (iv) The Manufacturer shall ensure delivery of machinery at site within 90 Days after the date of signing of contract. (Letter of undertaking from Supplier for the supply of machinery not more than 90 days should be attached)

Note:

The technical bids will be evaluated as per the above four criteria of this tender document. If any of the required technical documents are found missing/not attached, then the bid(s) shall be treated as disqualified.

- c) The **Financial Bid** shall comprise of the following: -
- (i) Bidders shall quote their rates as per below table-1

(ii)

| S.No | Description | Units | Total Amount (PKR) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|------|--|--------------|--------------------|--------------|---------------|---|-------------|---|---|---|-----------------------|---|---|---|-----------------|---|---|---|-----------------|---|---|---|-----------------|---|---|---|---------------------|---|---|---|-------------|--|--|----|--|
| 1 | <p>Fruit sorting/ Grading Unit : Total weight 2.8 MT. Grading capacity : Should Grade four sizes in dia i.e. Grade A (Greater than 70mm , Grade B (65 to70mm), Grade C (Less Than 60 to 65mm) and Grade D (Less then 60mm) Capacity : 1Ton/hours Power: Single phase, 5000 - 6000 Watt, 5-6Kw per hour Made : Local</p> <table border="1"> <thead> <tr> <th>S.No</th> <th>Description</th> <th>Width (feet)</th> <th>Length (feet)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Belt feeder</td> <td>4</td> <td>5</td> </tr> <tr> <td>2</td> <td>Roller sorting feeder</td> <td>4</td> <td>8</td> </tr> <tr> <td>3</td> <td>Roller grader#1</td> <td>4</td> <td>5</td> </tr> <tr> <td>4</td> <td>Roller grader#2</td> <td>4</td> <td>5</td> </tr> <tr> <td>5</td> <td>Roller grader#3</td> <td>4</td> <td>5</td> </tr> <tr> <td>6</td> <td>Packing table (4pc)</td> <td>4</td> <td>8</td> </tr> <tr> <td>7</td> <td>Panel board</td> <td></td> <td></td> </tr> </tbody> </table> <p>APPLE SORTING & GRADING UNIT</p> <p>1. Belt feeder Length:5 feet width:4 feet; Main frame material: MS 12 Gauge Pipe: 2" MS 14 Gauge ; Motor: 0.5 Hp; Belt: 3 mm food grade</p> <p>2. Roller sorting feeder Length:8 feet width:4 feet; Main frame material: MS 12 Gauge Pipe: 2" MS 14 Gauge; Motor: 1 Hp Chain:MS; Roller: SS (Dia 50mm)</p> <p>3. Roller grader#1 Length:5 feet width:4 feet; Main frame material: MS 12 Gauge; Pipe: 2" MS; Motor: 0.5 Hp; Chain:MS; Roller: SS Conveyor belt: 2.5 mm food grade; Conveyor belt motor: 0.5 Hp</p> <p>4. Roller grader#2 Length:5 feet width:4 feet; Main frame material: MS 12 Gauge Pipe: 2" MS; Motor: 0.5 Hp; Chain:MS; Roller: SS Conveyor belt: 2.5 mm food grade; Conveyor belt motor: 0.5 Hp</p> <p>5. Roller grader#3 Length:5 feet width:4 feet; Main frame material: MS 12 Gauge Pipe: 2" MS; Motor: 0.5 Hp; Chain:MS; Roller: SS Conveyor belt: 2.5 mm food grade; Cconveyor belt motor: 0.5 Hp</p> <p>6. Packing Table 4pc Length:8 feet width:4 feet; Main frame material: MS 16 Gauge Pipe: 1.5" MS</p> | S.No | Description | Width (feet) | Length (feet) | 1 | Belt feeder | 4 | 5 | 2 | Roller sorting feeder | 4 | 8 | 3 | Roller grader#1 | 4 | 5 | 4 | Roller grader#2 | 4 | 5 | 5 | Roller grader#3 | 4 | 5 | 6 | Packing table (4pc) | 4 | 8 | 7 | Panel board | | | 01 | |
| S.No | Description | Width (feet) | Length (feet) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | Belt feeder | 4 | 5 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | Roller sorting feeder | 4 | 8 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | Roller grader#1 | 4 | 5 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4 | Roller grader#2 | 4 | 5 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5 | Roller grader#3 | 4 | 5 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6 | Packing table (4pc) | 4 | 8 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7 | Panel board | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | <p>Fruit Harvesting Tools: Food Grade Harvesting Plastic Crates: Export quality Size: 20.50x14.50x12.25 inches Weight of crate: 2 kg; Made : Local</p> | 300 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| | | | |
|--------------------|--|----|--|
| | Note: Name and contact No of our company should be printed on each crates | | |
| 3 | Fruit Harvesting Ladders: Aluminum made ladders size 16 feet length with folding option, made of aluminum (must be rust resistant) | 20 | |
| Grand Total | | | |

Note:

Bidders must quote all listed items. Partial bids shall be deemed non-responsive. The contract shall be awarded on grand total basis to the lowest evaluated responsive bidder.

d) **Bid Security**

Supplier will attach 2% of his quoted bid amount as Bid Security for participation in Bid. The bid security shall be in the name of **Hunza Natural Foods**

2. General Instructions

- a. 4Ps Procurement committee with the assistance of facilitation committee hold rights to reject a proposal/quotation if it determines that the Supplier has engaged in any prohibited and illegal practices.
- b. The bidders shall bear all costs associated with the preparation and submission of their respective bids and the 4Ps shall in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
- c. The bidders are to assess all information that may be necessary for preparing the bid and entering a contract. All cost in this respect shall be at the bidder's own expense.
- d. No damaged machines shall be accepted. All machines including accessories will be handed over to 4Ps at the venue mentioned above and keeping of handing/ taking records duly signed by the MD of 4Ps and supplier.
- e. Bids for the said supply must be submitted in sealed envelopes marked with the name of supply not later than **--2026 at 11:00 AM.**
- f. Bids will be opened on the same date **--2026 at 11:30 AM,** in the presence of bidders or their representatives who choose to be present.
- g. If the bidder fails to supply the machines as per agreed timelines, a penalty shall be imposed against the supplier @ 0.1% of the total contract amount (per day) for each day of delay up to one month After one month of the delay period if the supplier still fails to complete the supplies and installation, the

Contract shall be terminated, and his bid security will be forfeited along with the recommendation to ETI-GB for backlisting.

- h. Payments will be made on satisfactory supply of machines and installation at the designated site and submission of a satisfactory report by the notified committee.
- i. During implementation, if any machines item which will be found poor in quality will be rejected from the site and the bidder will be responsible for providing the specified item in the required quality without delaying to Hunza Natural Foods at the site.
- j. The successful bidder will furnish the 10% performance guarantee and will be released after the successful completion of the defect liability period when issuance of the completion certificate from Hunza Natural Foods

3. Modification and Withdrawal of Bids

- No bid can be modified after its submission.
- No bid shall be withdrawn during the interval between the deadline for submission of bids and the expiry of the period of bid validity as specified in the tender document. Withdrawal of bid will lead to disqualification of bidder.

SECTION-II

4. Supply Requirement

Supply schedule of machinery and other accessories as follows:

- 4.1 The Bidder shall furnish the evidence as part of its Bid that the machines conform to the technical specifications and requirement.
- 4.2 The evidence may be in the form of literature, drawings, test reports, or data, and shall consist of detailed itemized descriptions of the essential technical and performance characteristics of the machines and accessories.
- 4.3 Bids shall remain valid for a minimum period of 90 days after the bid submission.

SECTION-III

5. Bid Opening

- a. Hunza Natural Foods will open the bids in the presence of bidders or their representatives who choose to attend, at the time, date, and location stipulated in the Bidding data in the presence of Procurement committee of Hunza Natural Foods and facilitation committee members.
- (i) Determine their responsiveness to tender documents (e.g. provision of requisite documents listed in relevant sections of the tender document).
- (ii) Technical responsiveness of the bid will be based on the provision of the documents as requested in clause 1.1 (b).
- (iii) After technical evaluation, the qualified bidders shall be eligible for Financial Bids evaluation. In the Financial Bid, the prices of bidders will be announced and recorded. The financial evaluation of the bids will be the bid prices quoted on an F.O.R. basis to be supplied at the site.
- b. Any effort by a Bidder to influence Hunza Natural Foods in the examination, evaluation, comparison, and post-qualification of the bids or contract award decisions may result in the rejection of its Bid.
- c. The bidder's representatives who are present shall sign a register evidencing their attendance.
- d. The bidder's name, total bid price, and any other detail will be announced by the representative(s) of Hunza Natural Foods at the opening of bids and will be brought under the minutes of the meeting for record and bid evaluation.

SECTION-IV

6. Examination, Evaluation and Comparison of Bids

Hunza Natural Foods procurement committee and notified facilitation committee of ETI-GB & GBRSP will compare the Bids on the basis of technical and Financial as per below weightage.

Mandatory Criteria/Requirements:

| S. No. | Description | Yes/No |
|--------|--|--------|
| 1. | Proof of Manufacturing by the bidder. | |
| 2. | Manufacturer should possess Pakistan Standard Quality Certification Authority (PSQCA) or certification from any other recognized Quality Certifications body (Attach Certificate). | |

| | | |
|----|---|--|
| 3. | Proof of Experience for supply/providing and installation of machinery. (Completion certificates must be Attached) | |
| 4. | The Manufacturer shall ensure delivery of machinery at site within 45 Days after the date of signing of contract. (Letter of undertaking from Supplier for the supply of machinery not more than 45days should be attached) | |

*All the required documents shall be submitted to the address mentioned in the bid document before the deadline (**--2026 before 11:00 AM**).

SECTION-V

7. Award of Contract

- 7.1 A detailed agreement shall be signed between Hunza Natural Foods and the lowest evaluated bidder/ supplier clearly defining terms and conditions and roles and responsibilities of both the parties.
- 7.2 After signing the agreement, Hunza Natural Foods will issue a supply order and commencement letter to the successful bidder within 07 days of financial and technical evaluation reports.
- 7.3 The qualified Supplier will be bound to start the supply of machines within the timeline given by the supplier after the issuance of the supply order by Hunza Natural Foods the supplier will be terminated if the supplier fails to start the supply of the machines within the mentioned timeline.
- 7.4 The quantity of Machines/Goods and related services originally specified in Schedule of Requirements Table 1. Provided this may increase or decrease depending upon availability of funds.
- 7.5 The qualified contractor cannot sublet the task/work further to other contractors for its supply/implementation. In such case of subletting required deemed necessary, the contractor will seek prior permission of the GBRSP/ETI-GB through Hunza Natural Foods, otherwise, the contractor will be responsible for any consequences, etc.
- 7.6 The period of the contract can't be extended as well as penalty amount can't be remitted to the supplier Hunza Natural Foods unilaterally for the same if deemed necessary that should be only allowed by the concern region of GBRSP/ETIGB.

SECTION-VI

8. Completion & Payment Schedule:

- After signing of the completion certificate by all the project partners remaining amount of the supplier, if any, shall be released by Hunza Natural Foods

9. Payment Schedule:

9.1 50% upon issuance of supply order while 50% payment through pay order/cross cheque within 30 days after successful delivery, installation, inspection and commissioning of machine.

9.2 10% performance guarantee will be retained by the Hunza Natural Foods till the completion of defect liability period.

9.3 Payment to the Bidder will be made through cross cheques in the name of the company.

9.4 Taxes shall be applicable as per rules of GoGB, if applicable will be deducted at source.

Undertaking For Acceptance of Terms & Conditions

It is certified that the information furnished herein and as per the document submitted is true and correct and nothing has been concealed or tampered with. We have gone through all the terms and conditions of the tender and hereby agree with the same and are liable to any punitive action for non-compliance of any clause or for furnishing false information/documents.

Dated this ____ day of , 2026

Signature

In the capacity
(Company Seal)

Duly authorized to sign bids for and on behalf of: