

**Stak Join
(3 VACs of Village Stak)**

Request for Quotations

for

**PROCUREMENT OF MACHINERY FOR OIL
EXTRACTION UNIT**

REFERENCE NO.: SJ/PROC/2025/01

DATE: 24 OCTOBER 2025

1. Introduction

The 3 VACs of Stak Roundu jointly (SJ), with financial support availed from the Economic Transformation Initiative Gilgit-Baltistan (ETI-GB), intends to establish an Oil Extraction Unit at Village Stak, Roundu, District Skardu. The objective is to promote agribusiness, strengthen value addition, and enhance the income opportunities of local farmers.

To achieve this, SJ invites sealed quotations from reputable manufacturers for the supply, installation, and commissioning of the following machineries.

2. Scope of Supply

The scope of supply includes:

- Delivery of the machines to Village Stak, Roundu, District Skardu.
- Proper installation and commissioning of the equipment. (If required)
- On-site training of operators (if required).
- Provision of user manuals, service manuals, and warranty certificates.

3. Details of Required Machineries

Required machineries and detail is as follow.

Description	Specifications	Unit	No of Unit
Nut Cracker	Made of steel with electric motor 0.5 HP, Copper	No.	2
Mesh Separator	3 hp single phase motor, 30 kg speed per hour, double mesh, air blower	No.	1
Oil Expeller (Cold Press)	60 KG Seed/Hrs, Control Automatic Oil Press, 12 Hrs working, Motor 3 HP Single phase, Heating power 400 watt, Material SS-304-L	No.	1
Oil Expeller (Normal)	6 nut, 20 hp motor, 3 phase, 60 L/hrs production, 40x50x16 inch dimension	No.	1
Oil Filtration Machine	15-20 KG/Hrs, Motor 0.55 Kw, Power 1Kw	No.	1
Oil Storage tank	Made of stainless steel, food grade material, 50 L capacity	No.	10
Oil Filling Machine	3.2 Ltr/min, Suck distance 2m	No.	1
Hot Air Gun	230 V, Power 2000 w, 350 C 250 L/min	No.	1
Weight Machine	1000 KG Capacity, (Electronic digital platform scale)	No.	1
Wheel Barrow	100 KG Capacity, made of steel	No.	4

4. Eligibility Criteria for Manufacturers

1. Must be a registered business entity (or relevant registration certificates).
2. At least 3 years of relevant experience in manufacturing agricultural machineries.
3. Proven record of after-sales services and maintenance support.
4. Ability to deliver within the specified timeframe.

5. Instructions to Bidders

1. Your quoted price should be written in the provided space in Section 11. You are required to sign and stamp all pages of this RFQ form.
2. Prices should be quoted in Pak Rupees (PKR), inclusive of all applicable taxes, duties, transportation, and installation charges.
3. Conditional bids will be rejected.
4. Delivery location: Village Stak, District Skardu, Gilgit-Baltistan.
5. Delivery timeline: within 50 calendar days from the issuance of Purchase Order.
6. Quotation validity: minimum 60 days from the date of submission.
7. Warranty: minimum 6 months warranty must be provided for all machines.
8. Payment terms: 50% advance while 50% payment through cross cheque within 30 days after successful delivery, installation, and inspection.
9. Late submissions will not be considered.
10. Selected bidder must submit a defect liability declaration duly signed and stamped by supplier in accordance with their warranty period or a minimum of six months.
11. The bidder must provide a 10% performance guarantee or the VAC may retain 10% of the total contract amount till completion of DLP.

6. Submission Requirements:

Interested manufacturers are requested to submit their quotations on the template given below:

- Price per unit and total cost (inclusive of taxes, installation and transportation).
- Delivery time and payment terms.
- Company profile and relevant experience.
- Manufacturer registration certificate/license

7. Submission Guidelines

- Quotations should be submitted in a **sealed envelope** clearly marked: *“RFQ for Supply of Machineries – SJ Stak (RFQ No. SJ-BLN/PROC/2025/01)”*
- Deadline for submission: 08 November 2025 time 11 a.m.
- Quotations must be addressed, submitted to:

Procurement Committee

Stak Agriculture Cooperative Society (SJ)
GBRSP Regional Office, Aliabad Skardu

The quotations will be open at:

- GBRSP Regional Office, Aliabad Skardu
- Quotations will be open on same day of closing at 11:30 a.m

8. Evaluation Criteria

Quotations will be evaluated based on the following criteria:

- | | |
|---|----|
| • Competitive pricing. | 80 |
| • Delivery timeline. | 10 |
| • Manufacturer's experience and reputation. | 5 |
| • Warranty and after-sales service. | 5 |

9. Rights Reserved

SJ reserves the right to:

- Accept or reject any or all quotations without assigning any reason at any stage.
- Modify the quantity of items at the time of award.
- Cancel the procurement process at any stage without liability.

10. Contact Information

For further clarification, please contact:

Procurement Committee – SJ village Stak, District Skardu
Phone: 0355 5131092, 0355 54227542

11. Quotation (Please quote your price and other details in this section and duly signed and stamped is mandatory)

Name of Manufacture: _____

Business Address: _____

Name of Representative: _____ **Designation:** _____

Signature: _____ **Date:** _____

Description	Specifications	Unit	No of Unit	Unit Price	Total Price
Nut Cracker	Made of steel with electric motor 0.5 HP, Copper	No.	2		
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Weight Machine	1000 KG Capacity, (Electronic digital platform scale)	No.	1		
Wheel Barrow	100 KG Capacity, made of steel	No.	4		
Total Price (PKR)					
Delivery Time		Days			
Warranty of Machineries		Months			
Experience		Years			

